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# TOWN COUNCIL REGULAR MEETING MINUTES

Wednesday, October 19, 2022 at 6:00 pm

**Springerville Town Council Chambers - 418 E. Main St.  
Springerville, AZ 85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

## **CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:**

1. **Mayor Hanson called the meeting to order at 6:00 p.m. Mike Nuttall led the pledge of allegiance.**

## **ROLL CALL:**

2. Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference. A quorum is present.

Present: Phil Hanson, Mayor; Robert MacKenzie, Vice-Mayor; Richard Davis, Councilor; Douglas Henderson, Councilor; Donald Scott, Councilor

Staff Present: Town Manager Chris Collopy; Town Clerk Kelsi Miller; Town Attorney Tosca Henry; Megan McRae

Attendees: Terry Shove, Planning and Zoning Chairperson

## **COUNCIL, MANAGER AND STAFF REPORTS:**

3. Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k))

Manager Chris Collopy reported all departments within the Town are analyzing ways to bring costs down and save money for the Town. He is hoping to bring some items back to Council soon that will show these cost savings. Next, he reported on human resources. We have had a lot of changes since the departure of the Public Works Admin Assistant. Dennis with the Police Department will be moving into the Public Works Admin Assistant position at the end of the month. Stormy Palmer, a former admin assistant has graciously

stepped in to do his training and help get things organized in that department. Megan accounting assistant will be moving in to Community Development, and Kristy the Finance Clerk will be moving up into Megan's position. Manager Collopy next thanked all staff for filling in while he was away on vacation. Councilor MacKenzie asked for an update on broadband. Chris explained we are currently in the due diligence phase on offers and negotiations.

a. Staff Reports:

Steve Christen the Public Works Director reported to the Mayor and Council. This is his first month as the new director, he has been shown what a great team they have in the PW department. Upcoming projects include flushing water mains. A notice has been distributed to the public door to door as well as on the website and social media. Public Works is currently utilizing Woodson/Ardurra engineering on the water model and a sewer main and manhole replacement project. They are working with as much funds as they can with what we have in place and not asking for any additional. After the water model is complete, we may look at a water main project as well. The main testing must be conducted first to have the data to complete the model. He thanked them for allowing him to be part of revitalizing Springville's infrastructure.

b. Liason Report from Planning and Zoning:

Terry Shove with the Planning and Zoning Commission gave a liaison report. She reported they held an election of officers at their last meeting. She will serve as Chairperson and Teresa Becker will serve as Vice-Chair until the end of the year. Next, she reported they approved the Collins Park vicinity map and will be making a recommendation to approve proposed Ordinance 2022-005.

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**PUBLIC PARTICIPATION:**

4. This portion of the agenda is set aside for the public to address the Council regarding items, whether they are listed on the agenda for discussion or not. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02(H).) Comments are limited to a 3 minute time period.

Kay Wilkins addressed the Mayor and Council. She explained she has spoken with many neighbors in the Becker Lake Road area, and they all feel the same. They are in favor of removing campgrounds from being aloud in AR-20 Zoning. They do not feel this is appropriate. There are residentially zoned area. This zone is nice homes on larger lots. She is not sure how this was ever put in the zoning code, but they would like it removed. She feels homeowners only have 3 ways of reassuring the types of neighborhoods they live in, and that includes Council protecting these neighborhoods with appropriate zoning codes.

Mike Nuttall addressed the Mayor and Council to give a post event report. They held the annual Rib showdown event in September. This year they had 40 teams, of those, 20 teams did the peoples choice cooking. They held the Friday night appetizer event. Teams spent \$11,000 locally that they turned receipts in for to enter the special raffle. Since the event they have been able to donate \$6,600 to local charities. This year was the first year they had cornhole, and feel that will continue to grow. They are experiencing growing pains with this event. They ordered 200 additional racks of ribs this year brining the total to 600 racks of ribs. These sold out in 2 hours. They are using Prairie Fresh as the vendor and hope to continue to work with them. They are going to do things a little different next

year to try to get more ribs. After the event each year all go on an ATV ride and showcase our mountains. This event used to be about 3 days long and is up to about 5 days. Two of the teams have purchased land here, others are inquiring. Lastly, after a two-year process they finally got their 501C3.

Shelly Reidhead addressed the Mayor and Council. She reported that the fall fest was a great success. Marcie and the Springerville staff did a great job and hopes to continue seeing this event and seeing it grow.

Becki Christensen with the Springerville-Eagar Chamber of Commerce addressed the Mayor and Council. She reported as the DMO (Designated Marketing Organization) for Springerville. They are finishing the grant from last year to advertise in the Phoenix visitors guide and in December we will be in the New Mexico's visitor guide. Primarily our marketing has been in Phoenix. The issue we come across is that visitors head this way and seem to stop in Show Low. If we can bring more visitors from New Mexico such as Albuquerque or Santa Fe they will stop in Springerville first. However, we are still going to advertise in Phoenix too. We have a digital billboard going in at Sky Harbor near the baggage claim to let visitors know we are here. They will also be having the digital billboards that are tied to the weather station in June, July, and August. There is some new software coming that will enable them to be in contact with people interested in visiting our area. She next reported on that the Veterans Day parade will be on November 11th and the Christmas parade will be on December 3rd. Lastly she updated they are doing the youth business mentor project again this year. Apache County has received a grant for youth entrepreneurship, they will be hosting a camp this summer and also helping the Chamber out with their youth project.

Monica Boehning with the Round Valley Coalition for Family Values addressed the Mayor and Council. She gave them a brief summary of last Saturday's Community Day of Service. Participation was down a little with only 20 people arriving for the grab and go breakfast. However, a number of families and churches organized themselves independently. They helped 4 residential households that signed up for projects. Thanks to Shane Phillips organizing those and his leadership. Most people needed help with overgrown yards and one family needed help splitting and stacking a woodpile. They cleaned up roughly 5 miles of highway on both sides. This was in the areas near the rodeo grounds and west of town near the river walk trail head. The weather may have discouraged some people from coming but overall a lot got done, and they look forward to doing this again next spring.

Terry Shove addressed the Mayor and Council. She started by letting Council know that Police Chief Dayson is the one who gathered all the people to split the wood for the family in need of help. She reported Little League Basketball will be starting soon. Skill camps will be in November and January. The season will start January 24th through March 4th. We will continue to partner with St. Johns and anticipate to serve 300 kids like last year. She reported he initiated an activity for the seniors at the high school. Northland Pioneer College will be doing a scholarship presentation. The financial aid department will be there to help walk those kids through the financial aid forms and give information to the parents on how to read the forms and what the schools cost. The Coalition of Family Values will have Thanksgiving services at the Presbyterian church on the Sunday before Thanksgiving. Donations from this will be given to Round Valley Cares, there will also be a canned food drive. The Reason for the Season choir has started. They practice at 5:00 pm at the choir room, everyone who is willing to sing is welcome to join. The Reason for the Season program will be December 6th at the Highschool Auditorium.

**CONSENT ITEMS:**

5. Discussion and possible action to adopt consent items 6a, 6b, and 6c as presented.

Discussion: None

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Richard Davis to approve consent items 5a, 5b, and 5c as presented.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis,  
Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

- a. [Consider approval of the September 21, 2022 Regular Council Meeting Minutes.](#)
- b. [Consider approval of the Town checking account transfer to the Town savings account LGIP in the amount of \\$750,0000.](#)
- c. [Consider ratification and approval of accounts payable register from 09/10/22 through 10/11/22.](#)

**PUBLIC HEARING:**

6.

- a. **[PUBLIC HEARING XA TRANSFER OF LIQUOR LICENSE:](#)**  
[Discussion and possible action to enter into a public hearing to take public and council comments on the transfer of a liquor license for the XA Bar and Grill.](#)

[Discussion: No public or Council comments on this item.](#)

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Richard Davis to enter into a public hearing to take comment on the XAs transfer of liquor license.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Donald Scott to leave the public hearing on the XA transfer of liquor license.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis,  
Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

- b. **[PUBLIC HEARING ORDINANCE 2022-005:](#)**  
[Discussion and possible action to enter into a public hearing to take public and council comments on Ordinance 2022-005 related to the age of mobile and manufactured homes.](#)

[Discussion: No public or Council commented.](#)

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Richard Davis to enter into public hearing to take comments on Ordinance 2022-005.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Donald Scott to come out of public hearing on Ordinance 2022-005.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

**OLD BUSINESS**

None

[NEW BUSINESS](#)

**[LIQUOR LICENSE TRANSFER APPLICATION XA BAR AND GRILL:](#)**

7. [Discussion and possible action on the liquor license application for Arthur Isaacs at the XA Bar and Grill.](#)

[Discussion: None](#)

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Richard Davis to approve the liquor license application from Arthus Isaacs as presented.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

**[DONATION REQUEST:](#)**

8. [Discussion and possible action regarding the donation request from the Round Valley Elementary School in the amount of \\$250 for the book vending machine project.](#)

[Discussion: None](#)

Motioned by Councilor Douglas Henderson, seconded by Vice-Mayor Robert MacKenzie to approve the donation request to the Round Valley Elementary School for the book vending machine project.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis,  
Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

**RECOMMENDATION FROM P&Z on ORDINANCE 2022-005:**

9.

Discussion: Manager Collopy let them know Planning and Zoning recommended approving this. A written recommendation can be found in the packet.

**POSSIBLE FIRST READING ORDINANCE 2022-005:**

10. Discussion and Consideration of Ordinance 2022-005, an Ordinance putting age limits on Manufactured and Mobile homes being moved in and within the Springerville Town limits.

ORDINANCE NO. 2022-005

AN ORDINANCE OF THE TOWN OF SPRINGERVILLE, APACHE COUNTY ARIZONA, AMENDING THE TOWN CODE TITLE 17 CHAPTER 17.28 SECTION 17.28.180 "MOBILE HOMES OR MANUFACTURED HOMES" RELATED TO AGE OF HOMES, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, AND ESTABLISHING AN EFFECTIVE DATE.

Mayor Hanson completed the first reading of Ordinance 2022-005.

Discussion: Manager Collopy explained this would change the age limits to 10 years if coming into town and 15 years if being moved within town.

**DECEMBER MEETING:**

11. Discussion and Consideration of meeting date for December.

Discussion: Manager Collopy explained the December meeting will fall on the 21st, some people may already be traveling for the holiday. Many people start traveling. Council discussed that when possible they like to forgo the December meeting. If we absolutely need to hold a December meeting Council suggested the first Wednesday of the month.

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Donald Scott to hold the December meeting on the 7th if one is needed.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis,  
Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

**EXECUTIVE SESSION:**

12. **Discussion and possible action to enter into executive session for the below items:**

**SAGUARO HEALTH CENTER LLC:**

Discussion or consultation with the attorneys of the public body in order to consider its position regarding Saguaro Health Center LLC and instruct its attorneys regarding the Town's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation, Update and consultation with the Town Attorney pursuant to ARS § 38-431.03 (A)(3)(4).

**S. LANEY:**

Discussion or consultation with the attorneys of the public body in order to consider its position regarding claims against the Town by S. Laney and instruct its attorneys regarding the Town's position regarding contracts that are the subject of negotiations, in pending or contemplated

litigation or in settlement discussions conducted in order to avoid or resolve litigation, Update and consultation with the Town Attorney pursuant to ARS § 38-431.03 (A) (3) (4).

**TOWN MANAGER ANNUAL EVALUATION:**

Discussion and possible action to enter into Executive Session pursuant to A.R.S. § 38 431.03 (A)(1) for Manager Collopy's annual evaluation.

**REAL PROPERTY:**

Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property as it pertains to the request from the boys and girls club pursuant to ARS § 38-431.03 (A) (7).

**AR-20 ZONE, AGRICULTURAL- RESIDENTIAL CODE:**

Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding changing the zoning code for Chapter 17.40 ARS § 38-431.03 (A) (3).

**FENNEMORE LAW:**

Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding a request for conflict waiver from the Fennemore Law Firm pursuant to ARS § 38-431.03 (A) (3).

**FRANCHISE FEES AND AGREEMENTS:**

Discussion or consultation for legal advice with the attorney regarding franchise fees & agreements pursuant to ARS § 38 431.03 (3).

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Donald Scott to enter Executive Session at 6:33 p.m.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Donald Scott to leave Executive Session and enter back into regular session at 7:22 p.m.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott

**5 - 0 Passed - Unanimously**

**ANY ACTION AS A RESULT OF EXECUTIVE SESSION:**

13.

Their is no action as a result of Executive Session.

**ADJOURNMENT:**

14.

Motioned by Vice-Mayor Robert MacKenzie, seconded by Councilor Richard Davis to adjourn.

AYE: Mayor Phil Hanson, Vice-Mayor Robert MacKenzie, Councilor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott

## 5 - 0 Passed - Unanimously

\_\_\_\_\_  
Phil Hanson, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a regular session on \_\_\_\_\_. I further certify that the meeting was duly called and a quorum was present.

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Town Clerk

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